



Application and Guide

SFY 2007 Waste Tire Grant Program

***Postmark Deadline is
September 29, 2006***



**Kansas Department of Health and Environment
Bureau of Waste Management
Waste Reduction, Compliance and Enforcement Section
1000 SW Jackson, Suite 320
Topeka, KS 66612-1366
(800) 282-9790 FAX (785) 296-8909
www.kdheks.gov/waste**

Bureau of Waste Management
SFY 2007 WASTE TIRE GRANT PROGRAM APPLICATION FORM

Date of Application: _____

Name of Applicant Organization

Address City State Zip County

Contact Person (responsible for day to day project management) Title

(_____) _____
Telephone Number Fax Number

E-mail Address Web Page

The grant applicant is: ☐ quasi-governmental (RC&D, economic development or regional planning group) ☐ for profit ☐ non-profit ☐ governmental

The project involves: ☐ a municipality ☐ several municipalities ☐ a county
☐ several counties ☐ a region ☐ statewide significance
☐ other _____

If other groups are involved in this kind of activity in your area, are they:
☐ public sector ☐ private sector ☐ both ☐ N/A
If private sector, are they: ☐ non-profit ☐ for profit

Please describe:

1. Please give a brief description of the proposed project (What will this grant money purchase? Please be specific.):

2. Please describe how this project will impact waste tire usage in Kansas.

Bureau of Waste Management
SFY 2007 WASTE TIRE GRANT PROGRAM APPLICATION FORM

3. Diversion Reporting – Annual Diversion Reporting will be required of Grantees

	Current annual amt (in tons)	2007 estimate without grant
a. Waste Tires	_____	_____
b. Newspaper	_____	_____
c. Cardboard	_____	_____
d. Paper (other)	_____	_____
e. Glass	_____	_____
f. Aluminum	_____	_____
g. Plastics	_____	_____
h. Composting	_____	_____

What is the current annual amount of waste tire diversion **for this project** (in tons)?

What is the estimated annual amount of additional waste tire diversion for this project (in tons)?

- 4. Total Budget by Cost Categories** (A detailed budget that lists the type of equipment/items to be purchased and/or used as in-kind match must also be provided in the narrative grant proposal*). ***Failure to include a budget breakdown with the grant proposal will result in disqualification.**

BUDGET CATEGORY DEFINITIONS AND EXPLANATIONS:

SALARIES should be in match category ONLY.

TRAVEL includes costs incurred conducting public education, seminars, training, etc. (Meals/food not allowed)

SUPPLIES include public education materials/supplies and items and equipment with a cost of less than \$500.

CAPITAL EQUIPMENT is for purchase of equipment with a useful life of at least one year and a cost of \$500 or greater.

PROFESSIONAL SERVICES include consultants and contractors fees.

OTHER includes expenditures for items that don't fall into the above categories.

Please provide amount requested and related match for each of the following categories.

	Local Match Amount	State Requested Funds (Grant)	Total Cost of this Project
SALARIES	\$ _____	\$ <u>N/A</u>	\$ _____
TRAVEL	\$ _____	\$ _____	\$ _____
SUPPLIES	\$ _____	\$ _____	\$ _____
CAPITAL EQUIPMENT	\$ _____	\$ _____	\$ _____
PROF. SERVICES	\$ _____	\$ _____	\$ _____
OTHER	\$ _____	\$ _____	\$ _____
TOTAL	\$ _____	\$ _____	\$ _____

PERCENTAGE OF TOTAL % **plus** % **equals** 100 %

(Local match must be at least 25% of total project cost)

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5. DETAILED NARRATIVE PROPOSAL (Required) - Please attach a detailed narrative of the grant proposal describing the project(s) to be funded. *(Refer to page 12, Section K - "Narrative Grant Proposal Format" section of this application/guide for assistance to complete the grant proposal.) *Failure to address all items requested may reduce the chance of receiving funding or result in disqualification.*

6. COUNTY SOLID WASTE MANAGEMENT PLANNING COMMITTEE SUPPORT FORM

The project(s) to be funded must be approved by the County Solid Waste Management Planning Committee. (Refer to the following section of the SFY 2007 Waste Tire Grant Program Application and Guide for the required form and instructions.)

7. INSURANCE

If you are awarded a grant, you will be required to demonstrate proof of comprehensive insurance of a sufficient amount. Are you prepared to meet this requirement? Yes ☐ No ☐

What is your current insurance coverage? ☐ Comprehensive ☐ Liability ☐ None ☐ Other _____

Insurance Company Name: _____

Policy Number: _____ Amount: _____

8. CERTIFICATION:

The undersigned is an official authorized to represent the applicant.

The person signing this document must have the authority to contractually bind the applicant or be the designated fiscal agent. For local governments, this is generally the mayor or the chairman of the county commission.

I certify that all proposed activities will be carried out; that all grant money received will be utilized solely for the purposes for which it is intended; that records documenting the planning process and implementation will be maintained and submitted when requested, and KDHE is hereby granted access to inspect project sites and/or records.

Print Name of Authorized Representative

Title

Signature of Authorized Representative

Date

FEIN (IRS) Tax Number _____

☐ Check here if you have a designated fiscal agent who is different from the authorized representative.

☐ Name: _____

☐ FEIN (IRS) Number (if different from above): _____

☐ Address to mail payments to: _____

K A N S A S



RODERICK L. BREMBY, SECRETARY

KATHLEEN SEBELIUS, GOVERNOR

DEPARTMENT OF HEALTH AND ENVIRONMENT

COUNTY SOLID WASTE MANAGEMENT PLANNING COMMITTEE SUPPORT FORM

A Competitive Plan Implementation Grant Application cannot conflict (or it must be generally identified within) a KDHE approved county or regional solid waste management plan (as mandated by K.S.A. 65-3405) or have broad statewide significance. Grant funds to any entity within the jurisdiction of such county or regional authority may be withheld if a county or regional authority fails to comply with K.S.A. 65-3405. **The Waste Tire Grant Program will adhere to the same requirements and regulations as the CPI Grant Program.**

To ensure that this requirement is being met, and to ensure county solid waste management planning committee participation in the grant application process, the applicant must have the following form completed by the chairman of the county's Solid Waste Management Planning Committee, or under certain circumstances, the county commission.

If the county commission completes the form, please provide an explanation why the chairman of the Solid Waste Management Planning Committee was not available. The chairman of the planning committee or the county commission may either return this form to the applicant or send it directly to:

Kansas Department of Health and Environment
Bureau of Waste Management
ATTN: Competitive Plan Implementation Grant Program
1000 SW Jackson, Suite 320
Topeka, Kansas 66612-1366

****NOTE**** *the application will be considered incomplete and ineligible for funding unless this completed form is received on or before the final review of applications.* Any questions can be directed to the Waste Reduction, Compliance and Enforcement Section at 785-296-1600.

This form may be submitted separately after the September 29, 2006 postmark deadline to accommodate Solid Waste Management Planning Committee and/or County Commission meetings. Please contact the Bureau of Waste Management to inform the Program Manager of a proposed submission date. The original Grant Application MUST BE postmarked by September 29, 2006, to be eligible for the SFY 2007 Waste Tire Grant Program.

Don't forget to complete
the attached support
form!



Bureau of Waste Management
SFY 2007 WASTE TIRE GRANT PROGRAM APPLICATION FORM

COUNTY SOLID WASTE MANAGEMENT PLANNING COMMITTEE SUPPORT FORM (print or type)

_____, Chairman of _____
(name) (Planning Committee or County Commission)

for _____ County makes the following determination regarding the application
(county of proposed project)

for _____
(please give a brief description of the proposed project)

Submitted by _____
(name of applicant)

Is the county or regional solid waste management plan up-to-date? ☐ Yes ☐ No
Date of last review/update _____

Not sure? Call KDHE Marty Burke, 785 296-6724.

Check the boxes that apply: (attach additional pages if necessary)

- ☐ The application **does not** conflict with the county or regional solid waste management plan, and on behalf of the planning committee (or county commission), I **do** support this project.
- ☐ The application **does not** conflict with the county or regional solid waste management plan, however on behalf of the planning committee (or county commission), I **do not** support this project. Please provide a brief explanation of why this project is not supported.
- ☐ The application **does** conflict with the county or regional solid waste management plan. Briefly explain how this project conflicts with the solid waste management plan.
- ☐ I **do not** support this project. Please provide a brief explanation of why this project is not supported.

If the County Commission completed this form, please give an explanation as to why the Planning Committee was not available:

(Signature of Chairman)

(Date)

**Please return this form to: Kansas Department of Health and Environment
Bureau of Waste Management / Waste Reduction, Compliance and
Enforcement
1000 SW Jackson, Suite 320
Topeka, KS 66612-1366**

**APPLICATION GUIDE
FOR THE SFY 2007 WASTE TIRE GRANT PROGRAM**

- A. BACKGROUND
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- I. FUNDING AND MATCH REQUIREMENTS
- J. GRANT COMMITTEE EVALUATION CRITERIA
- K. NARRATIVE GRANT PROPOSAL
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Available funding for the SFY 2007 Waste Tire Grant Program is currently being determined and will be announced at a later date.

Legislation in SFY 2004 added an additional member to the Governor's Grants Advisory Committee and earmarked funding for waste tire grant projects in Kansas.

A. BACKGROUND

The *Waste Tire Grant Program* is a solid waste diversion grant program developed by legislation in State Fiscal Year (SFY) 2004. This legislation earmarked funds from the *Waste Tire Fee Fund* to be used towards waste tire projects in the state of Kansas. The Waste Tire Grant Program will be administered through the *Competitive Plan Implementation (CPI) Grant Program*.

The Waste Tire Fee Fund generates income from a twenty-five cent excise tax on all new tires sold in Kansas. **The level of funding for the SFY 2007 Waste Tire Grant Program is currently being determined and will be announced at a later date.**

The CPI Grant Program was established in 1995. The Governor established a seven member Solid Waste Grants Advisory Committee that prioritizes projects and makes recommendations on competitive grant selection and disbursements. Since the Waste Tire Grant Program applications will be part of the same competitive review process as the CPI Grant Program applications, a member has been added to the Advisory Committee to represent the waste tire portion of the grant programs.

The goal of the CPI program is to leverage limited funds into efficient and cost effective projects that will help Kansans develop an integrated solid waste management system that incorporates recycling, source reduction, waste minimization and public education.

The Waste Tire Grant Program is administered through the Competitive Plan Implementation (CPI) Grant Program.

The project/application must be reviewed and a form must be completed by the county Solid Waste Management Planning Committee

KDHE requires comprehensive insurance at all facilities receiving grants with documentation provided to KDHE.

If an applicant received grant money in a prior round of competitive grants, a status report of that grant must be submitted with the application.

PAST GRANTS

The following amounts were awarded in the first three rounds:

B-3 Construction Cherokee County	\$25,000.00
Symns Enterprises, Inc. Ellis County	\$52,000.00
Resource Ventures LLC, Johnson County	\$123,000.00
Champlin Tire Recycling, Inc. Cloud County	\$250,000.00
CATSCO, Inc. Wyandotte County	\$100,000.00
Champlin Tire Recycling, Inc. Cloud County	\$128,000.00
Resource Management Company, Inc. Ness County	\$372,000.00

B. WHO CAN APPLY?

Kansas's counties, municipalities, solid waste management regions and private entities may apply for these grants. **This GRANT ROUND IS FOR IMPLEMENTATION OF WASTE TIRE RECYCLING PROJECTS (equipment) ONLY – NOT to Purchase Playground Surfacing.**

Important! -A second SFY 2007 Waste Tire Grant Round is anticipated in the Spring of 2007; which will provide financial assistance for local governments to purchase recycled rubber material for use as a ground cover for playground equipment. This first round of SFY 2007 grants will prioritize projects projected to produce playground cover material made from Kansas waste tires by the end of summer, 2007.

C. APPLICATION REQUIREMENTS

1. The chairman of the county's Solid Waste Management Planning Committee or, under certain circumstances, the county commission, must review the project. The form that must be completed by the planning committee is included with this application.
2. If the applicant owns or operates a solid waste disposal facility, all solid waste tonnage permit fees must be current and paid. Requests for funds to expand existing facilities must include proof of current permits or variances and be in compliance with all KDHE requirements.
3. Request for funds for new facilities that require permits must have a substantially complete permit application submitted. For additional information on permitting procedures contact the Permit Section of the Bureau of Waste Management at (785) 296-1600.
4. KDHE requires comprehensive insurance at all facilities receiving grants with documentation provided to KDHE either with the grant contracts or before the closing of the fiscal reimbursement period. A certificate of insurance is required to demonstrate coverage for all facilities utilized as part of the grantee's business and for any new structures, facilities, or equipment purchased with the assistance of the grant.
5. A security agreement with the Secretary of State's Office is required. The fee associated with this filing may be reimbursed with grant funds by submitting the expense on an affidavit of expenditures form. KDHE will require non-governmental grantees to complete and sign this agreement for all individual items costing over \$500 that were purchased with grant funds.
6. If the applicant has received money in a prior round of competitive grants, and the grant is not closed, a status report of that project must be submitted with the application.
7. Grantees must use a designated logo and indication of the funding source of the program at the project site and in its promotional materials and be willing to participate in the KDHE/BWM public education campaign.

The postmark deadline for SFY 2007 Waste Tire Grant applications is **September 29, 2006.**

What kinds of projects are eligible for funding?

Some of the grant program eligible costs are capital equipment and supplies, professional services, and travel expenses.

Capital equipment purchases made within twelve months **prior** to the start date of the grant fiscal reimbursement period may be eligible to be included as match if it is directly related to the grant project.

General operation and maintenance costs are not eligible for grant reimbursement, but may be used as match.

D. APPLICATION DEADLINES

This SFY 2007 Waste Tire Grant application deadline is September 29, 2006. Applications must be received or post marked by this date to be eligible. Award announcements are expected in October 2006. **Availability of future grant rounds will be determined after the 2007 legislative session.**

E. ELIGIBLE PROJECTS

- Capital equipment purchased for the recycling of tires into playground surfacing for local units of government are eligible.
- Grant applicants will need to demonstrate adequate storage and processing capacity, proper permitting, and a viable business.
- Additional enhancements of previously funded projects are eligible.

Please contact KDHE staff to confirm waste tires project eligibility PRIOR to developing and/or submitting a grant proposal.

F. ELIGIBLE COSTS (not all inclusive)

- **Capital Equipment and Supplies.** Capital expenditures are individual items exceeding \$500 with a useful life of a year or more.
- Capital equipment purchases made up to twelve months **prior** to the start date of the fiscal reimbursement period may be eligible to be included as match only, if the capital equipment is directly related to the grant project.
- **Professional Services.** Services contracted for assistance with project planning, finance, legal affairs, marketing, engineering, and environmental evaluations, when performed in conjunction with the operation of a program, process, or waste management system are eligible.
- **Travel Expenses.** Some in-state travel and out-of-state travel may be eligible. Out-of-state travel must receive **PRIOR** approval by the department.

G. INELIGIBLE PROJECTS (not all inclusive)

- Grants to purchase processed tire products for playgrounds, running tracks and other approved civil engineering projects will **not** be eligible for funding with this first round of SFY2007 Waste Tire Grants – PLEASE CHECK FOR THE PLAYGROUND SURFACE GRANT LATER IN 2007.
- Grants to purchase equipment used to transport waste tires for processing will **not** be eligible for funding.
- Project costs related to ongoing solid waste disposal operations are not eligible.

H. INELIGIBLE COSTS (not all inclusive)

- The costs of preparing the grant and permit applications are not eligible.
- Permit fees are not eligible.
- **The fiscal reimbursement period for the SFY 2007 Waste Tire grant contracts runs from November 1, 2006 - December 31, 2007. Costs incurred prior to November 1, 2006 or after the fiscal reimbursement period are not eligible for grant reimbursement. (see exception stated above in eligible costs)**
- Salaries of employees working on the grant project are not eligible for reimbursement, but they can be used as matching funds. Volunteer hours may be used for “in-kind” expenses at the rate of \$10.00 an hour.
- **General operation and maintenance costs** of an existing or proposed facility are not eligible; however, some of these expenses can be used as match if incurred during the fiscal reimbursement period.
- Routine or existing contractual disposal costs for solid wastes are ineligible.

This grant program will pay up to 75% of the total cost of completing the proposed project.

Matches that consist of cash, capital equipment, or startup costs will be looked upon more favorably during the evaluation process than those consisting of salaries and ongoing operational expenditures.

It is important to keep KDHE informed as to the status of the grant project

I. FUNDING AND MATCH REQUIREMENTS

1. The grant program will pay up to 75% of the total cost of completing the proposed project; the local match requirement is a minimum of 25% of the total project cost. Keep in mind that applicants are not required to request the full 75% in state funding. It is acceptable (and often preferred) for the applicant to make a financial and/or in-kind commitment of greater than 25%.
2. The grantee will receive an advance payment of 25% of the grant funds after grant contracts are signed and approved. **This advance is the only grant funding that the grantee will receive without receipts or proof of expenditures. All reimbursements after this advance must be submitted with a completed affidavit of expenditures and supporting documentation.**
3. The match portion may be either financial and/or in-kind commitments such as salaries or administrative overhead. However, matches that consist of cash, capital equipment, or startup costs will be looked upon more favorably during the evaluation process than those consisting of salaries and ongoing operational expenditures.
4. Other state or federal grant funds cannot be used as any part of the local match.
5. Capital equipment purchases directly related to the grant project and made within **twelve months prior** to the start date of the grant contract may be eligible to be included as match only. Copies of the invoices for the equipment that show the cost and date of purchase must be submitted with the application. To be eligible as match in SFY 2007, capital equipment must have been purchased AFTER November 1, 2005. The purchase date and price must be verifiable.
6. A plan outlining the long-term financial feasibility and viability of the project, as well as the method of current and future financing, must be included in the application narrative.
7. An affidavit of expenditures form, backup documentation, and quarterly reports are submitted for the disbursement of the remaining grant contract balance.
8. Upon project completion of the project, a final affidavit of expenditures, photos, a final report, and any other required documentation are submitted to KDHE for approval and grant fund disbursement. **10% of the grant amount will be held by KDHE until all required final documentation is received and approved.**

Each grant applicant is responsible to determine if the receipt of a grant award could result in any tax liability.

The Bureau of Waste Management (BWM) uses a certain calculation to determine the total cost of completing a proposed project. For example, if the applicant requests a grant amount of \$33,000.00 for a project, the following calculation is used to determine the cost of the total project ($\$33,000.00 \div .75 = \$44,000.00$ total project cost). Up to 75% of the total project cost can be requested for grant reimbursement (\$33,000.00). The remaining 25% must be met in local match funding ($\$44,000.00 - \$33,000.00 = \$11,000.00$ match requirement).

This first round of SFY 2007 Kansas waste tire grants will emphasize capital purchases to produce playground cover material.

Failure to address all items may reduce the chance of receiving funding or result in disqualification.

Projects will be assessed for compliance with all applicable KDHE permitting and regulatory standards.

Clearly identify measurable benefits to participating communities and integrated solid waste management plans in Kansas.

Project costs will be balanced with anticipated benefits and comparisons will be made with competing projects to determine the best overall use of limited funds.

The probability of successful implementation will be evaluated.

The environmental benefits of the proposed project will be evaluated.

J. GRANT COMMITTEE EVALUATION CRITERIA

The following are criteria that the Governor's Solid Waste Grants Advisory Committee will use to evaluate the grant applications. The applicant is advised to address the following criteria in their application.

1. Special Emphasis for SFY 2007
 - KDHE is committed to providing financial assistance to local units of government to purchase recycled rubber material for use as a ground cover for playground equipment. **The priority of this first grant round is to fund projects that are projected to produce playground cover material made from Kansas waste tires by the end of summer 2007.**
 - Projects that have significant local support, strong inter-governmental cooperation, private sector involvement, and regional or statewide impact will have an advantage over projects that do not.
 - Preference will be given to products that are produced in Kansas.
2. Completeness
 - Budget breakdowns and all items requested in the guide documents including all items requested in the "Narrative Grant Proposal" must be submitted with the application.
 - **Applicants must have the county Solid Waste Management Planning Committee sign the form indicating level of support for the project.**
3. Permitting and Regulatory Considerations
 - Projects will be assessed for compliance with all applicable KDHE permitting and regulatory requirements.
 - Request for funds for new facilities that require permits must have a substantially complete permit application submitted.
4. Measurable Results
 - The types and quantities of waste reduced as a result of this project must be measurable.
 - Does the proposed project enhance or complement existing programs? If so, explain how this can be measured.
5. Cost
 - Project costs will be evaluated against benefits and compared to competing projects to determine the best overall use of limited funds.
 - Projects may cover a wide range of costs and level of complexity. There is currently no cap for the dollar amount of any single grant application. Past grants have ranged from \$25,000 to \$372,000.
6. Feasibility
 - The probability of successful implementation will be evaluated based upon factors such as economic feasibility, community support, technical support, long-term economic viability, and access to markets.
 - The technical feasibility will be evaluated on utilization of proven technologies, market research performed, competition with alternative projects, if applicable, and the demonstration of technical, managerial, sales and marketing experience.
7. Public Education and Environmental Benefits
 - A public education component will enhance the project, and should be included.
 - Can an increase in public participation in waste reduction programs be demonstrated?
 - Other environmental benefits such as reducing open dumping, or source reduction, can improve your project.
 - Continuous benefits are preferred over one-time benefits.

For additional info on permitting procedures contact the Permit Section of the Bureau of Waste Management at (785) 296-1600, <http://www.kdheks.gov/waste/index.html>.

The narrative grant proposal is required.

K. NARRATIVE GRANT PROPOSAL

Include a narrative proposal with the grant application form that explains the proposed grant project activities, budgets and time lines. This proposal may take a few pages or be a full sized feasibility document, depending upon the proposed project. A suggested format is given below to help the applicant prepare a narrative grant proposal that can be evaluated quickly and easily. ***Failure to address all items may reduce the chance of receiving funding or result in disqualification.***

1. Background

- a. Describe any current existing programs, related facilities, and/or particular needs/purposes for applying for grant funds.
- b. Describe proposed project service area, including a list of all communities served by this proposed project and their population.
- c. Discuss local and community support for proposed project. Letters of interest, support, and/or commitment from the communities will strengthen an application.
- d. Address relevancy to existing County/Regional Solid Waste Management Plan.

2. Proposed Project Details

- a. Provide a summary of the proposed project, project management and operational plan.
- b. Provide a list of goals to be accomplished.
- c. Provide an implementation plan and timetable (*include permit process where appropriate*).
- d. **Describe the types and volume of wastes being reduced by this project.** (Estimates are acceptable.) If you need assistance determining volumes, you may utilize a volume-to-weight conversion worksheet available from the Bureau of Waste Management. Include volumes of waste currently diverted and estimates of how these volumes will be affected.

3. Responsible Persons

- a. List persons responsible for management, operations, administration, and labor resources. Include appropriate background information on personnel.
- b. Estimate number of hours and staff necessary to complete each component of the proposed project.
- c. Define how the project activities will be coordinated between the responsible parties and other official agencies and organizations with overlapping jurisdiction (example - counties, cities, state agencies, etc.)

4. Project Budget

- a. Breakdown the budget by category, and provide a **priority list** of all items requested in order of most important to least important. (This list is essential should it be necessary to scale back grant awards due to limited funds.)

- b. **Budget Categories are: SALARIES (match only), TRAVEL, SUPPLIES, CAPITAL EQUIPMENT** (cost of \$500 or more and a useful life of one year or more), **PROFESSIONAL SERVICES** and **OTHER**. Provide detailed cost estimates for each component of the proposed project, including expected staff hours and costs, lists of supplies and equipment needed with itemized costs, etc.
- c. Provide pictures, specifications, and a price quote for all capital equipment that will be purchased partially or in full with grant funds.
- d. Include a list of additional funding sources and resources for the proposed project.
- e. Describe the method(s)/source(s) of meeting grant match requirements. Provide documentation of purchase price and date of capital equipment intended for use as match.
- f. Discuss proposed method of financing for continued project operations.
- g. If the grant applicant has received previous CPI or Waste tire, or other grant awards related to this project, include past project budgets and the amount of waste reduction realized by this project.
- h. Include separate budgets for each eligible activity or project.

All financial documents submitted must follow the Generally Accepted Accounting Principals.

5. Program Self Evaluation Procedures

- a. Discuss applicant's procedure(s) for determining project success.
- b. Provide a baseline of any measuring criteria.
- c. Check the Grant Committee Evaluation Criteria for help in prioritizing your grant request.

L. Application Checklist:

Project details:

- Yes ☐ No ☐ Does the application provide information about the type of equipment to be purchased and how the particular expenditures will be used?
- Yes ☐ No ☐ Does the narrative describe how this project will enhance or complement existing programs?
- Yes ☐ No ☐ Does your application include which communities and populations will be affected by this project?
- Yes ☐ No ☐ If other people or organizations are participating in this type of activity in your area, have you described their activities in relation to your existing program and this grant proposal?
- Yes ☐ No ☐ If the project has local support, government, private sector, or volunteers groups/civic support, have you described the extent and nature of the support? (Attach letters and/or resolutions.)
- Yes ☐ No ☐ If project involves local land use or zoning issues have these issues been resolved?
If not, describe the status and expected time frame in the grant proposal.
- Yes ☐ No ☐ Does the project involve applying for or modifying a permit?
If yes, describe the status and expected time frame in the grant proposal.
- Yes ☐ No ☐ If the applicant owns/operates a solid waste disposal facility, are solid waste tonnage fees current?

Environmental benefits:

- Yes ☐ No ☐ Does the project reduce waste quantities taken to a landfill?
(If yes, describe the types and quantities of wastes that will be reduced)
- Yes ☐ No ☐ Does the project yield other measurable environmental benefits? (Discuss in grant proposal.)
- Yes ☐ No ☐ If the project has an impact on Kansas' air quality, energy use, or material/natural resource use, have you described the extent, nature and time frame of each impact in the grant proposal.
- Yes ☐ No ☐ Have you described the time frame of the benefits of the project?
(Are the benefits one time, undefined, or continuous?)

Economic benefits:

- Yes ☐ No ☐ Does this project yield economic benefits? (i.e., development of new jobs, production of new products, which can serve the citizens of Kansas, etc.) Describe in detail in the grant proposal.

Project Budget: Does the application....

- Yes ☐ No ☐ provide complete budget information?
- Yes ☐ No ☐ provide the financial background of the applicant?
- Yes ☐ No ☐ If the project involves funding from several sources, have you described the sources and nature of the funding in the grant proposal?
- Yes ☐ No ☐ contain a long-term plan outlining the financial feasibility and viability of the project?
- Yes ☐ No ☐ provide information about all the participants?
- Yes ☐ No ☐ include a business plan that identifies the project management team?
- Yes ☐ No ☐ contain a status report of previous CPI or waste tire grant projects?
- Yes ☐ No ☐ If the applicant has previous experience involving the proposed project, have you described the nature and extent of that experience in the grant proposal.
- Yes ☐ No ☐ Does the application include a completed county solid waste management planning committee support form that verifies that this project is generally identified within a KDHE approved county or regional solid waste management plan? (N/A with projects that have statewide significance)